

SCLP Board Meeting – June 11, 2019

Members Present: Christie Sausa, Bethany Kress, Amy Fairchild, David Kobe, Ed Minkoff, Megan Lyon, Robin Van Weelden, Ciana Cerruti, Tiffani Healey, Robin Miller, Mary Catherine Spinelli (Guest)

Members Absent: Laurie Stephens, Pat Cannamela, Eric Wilson, Gina Abodeely

Meeting Called to Order: 6:34pm

Minutes from the May 7th Board meeting were read, no changes needed – Beth motioned to accept, Robin V. seconded, accepted unanimously

Program Directors Report

- No new information to add or update since last month's report
- Membership – Entryeze got back to Christie, Christie will be reviewing and verifying information, will finalize by Thursday at the latest, an automated email will be sent to all including Basic Skills members that the system is open for renewing; Christie to send separate email to Basic Skills members to explain the process to prevent confusion
- Mary Catherine to ask Mary-Elizabeth to update summer test information online

Treasurer's Report

- Not presented as Laurie was absent

President's Report

- Membership – Entryeze almost ready to go
- Summer Ice – Christie to meet with Terry on Friday regarding summer ice and mini camp

Old Business

Christie updated status of actions items from last month's meeting:

- Summer Ice, Mini Camp, etc. – Christie meeting with Terry on Friday
- Website Research (David) – not much done, still researching services, will need system admin if go with cheaper, ARVIXE will provide list service
- Coaching Evaluations – Done
- Hall of Fame Board – Per Mary Catherine, Kat is waiting for plaque but otherwise done
- Bylaws sent to Board members – Done
- Entryeze – see prior notes, in process

New Business

Board Insurance – will be procured when Laurie returns

Committees

- Email sent with list of committees and who signed up
- Document Committee sent updated SCLP Constitution and Program Director Description and Contract to the board via email, approved electronically
- Committee chairs: if not already specified by the ByLaws, Christie to send an email with the list of committees and who she recommends to chair, but if two people want to chair, the Executive committee will make the determination
- Christie reminded the board that committees are not stand alone, they meet to discuss but not to take action, any action is to be presented to the board

Solo Dance Event

- During adult week or International Dance competition?
- Need to ask Mary-Elizabeth if any open nights available to host an event during Adult Week (8/18-8/24)
- If fundraiser, how much to charge?
- This event will not be a fundraiser, will be done in the memory of Joan Devit but donations will be accepted for the LP Dance Program
- SCLP to buy ice for Monday night 8/19 of Adult Week
- Need to ask Lou Tomano to email to his list of adult skaters to publicize, also ADK Insider, LP Insider, ROOST
- Beth motioned to pursue a Monday 8/19 event, Robin M. seconded, passed unanimously

Volunteers (Discussion led by Mary Catherine)

- Compensation for volunteers? Volunteer month in April to recognize volunteers, small gifts, certificates, incentive with ice time
- Mary Catherine to reach out to volunteers
- Robin to reach out to LP High School to help Juniors and Seniors with their volunteer hour credits
- Ed suggested utilizing some of USFS' ways of recruiting volunteers
- Mary Catherine to email ORDA list, Christie to email membership
- Mary Catherine and Robin to divvy up assignments
- Christie to look into Entryeze to make sure non-members can use it to sign up for shifts, if not then will use Sign Up Genius or another online volunteer program

By-Laws & Constitution Review

- Constitution is ready for review, will be emailed to the board for vote to present to membership
- "Honorary Members" are not allowed to vote, discussion as to why this is the case (conflict of interest)

Bank Signatures

- Currently Christie, David, Beth, and Laurie, need to add Amy
- Beth motioned to add Amy, Tiffany seconded, passed unanimously

Program Director Posting

- Two candidates already known (Laura, Amanda/Brooke), Christie received 2 more inquiries, she will communicate that it is a part-time position, salary still under discussion
- Salary
 - sliding scale commensurate with experience
 - Previous year was \$12,000
 - Need Laurie to send suggested salary for the board to vote upon
- Robin V. will reach out to Mary Catherine/Kat to see if will reapply
- Robin M. motioned that interviews be conducted July 8th (time TBD based on final number of applicants), discussion and decision to be made at July 16th board meeting, Beth seconded, passed unanimously

Miscellaneous action items

- Christie to talk to Terry regarding discounted punch cards for lower level and club skaters
- Need to figure out ice time from ORDA so can make sure applicants are available during those ice times
- Synchro ice requirement is Sundays at 6:00pm for 1 – 1 ½ hours
- Christie to send meeting calendar via email
- "Volunteers Needed" to be posted online – Mary Catherine to post to Facebook, Christie to ask if it can be added to SCLP website and ORDA's
- Emails – some old board members and past members are still getting club emails

Adjourned 8:23pm